

MAC PRINTER INSTRUCTIONS

Download the correct driver for you Mac from here:

<https://www.usa.canon.com/support/p/imagerunner-advance-6575i-iii>

The Canon site should detect the version that you will need. If you are unsure which version your Mac is currently using, then go to the Apple icon then 'About this Mac'. The current version along with the version's name will be listed here.

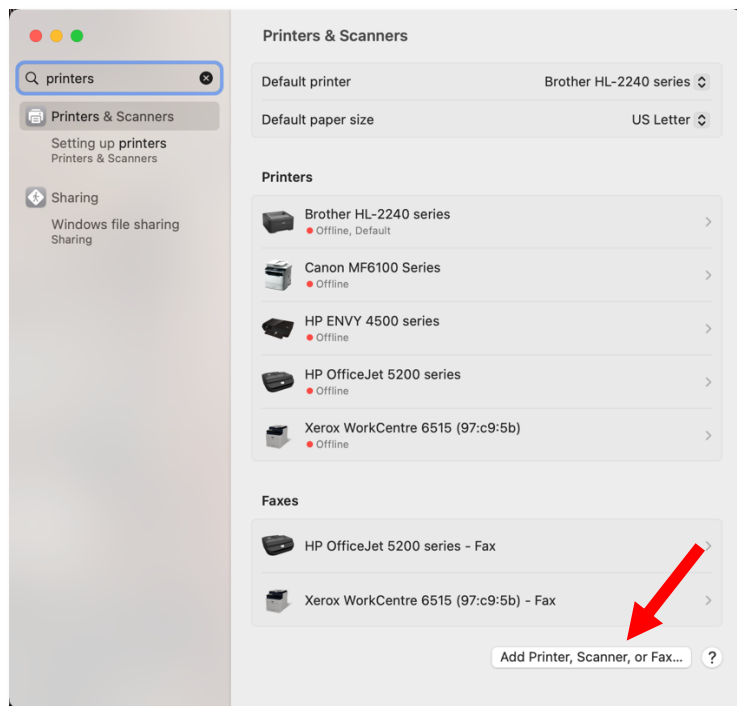
Select the recommended driver to be downloaded.

Once it is downloaded, extract and install the driver.

A window opens up for the installation; press *Continue* | *Continue* | *Agree* | *Install* | type in your password and select the blue *Install Software* button.

Once it has been installed, select the blue *Close* button.

Now go to **System Preferences**, type in "Printers" then click on the *Printer's & Scanners* option.



Click the "Add Printer, Scanner, or Fax..."

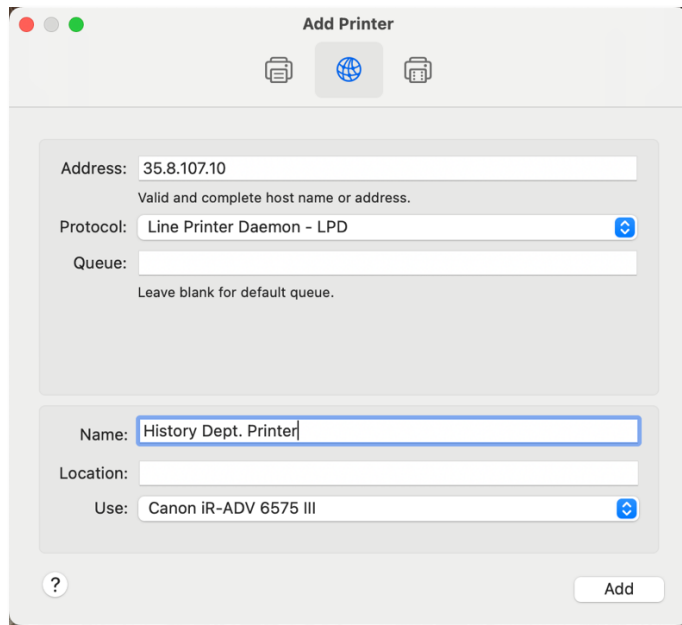
Another window will pop up, select the middle icon.

Address: **35.8.107.10**

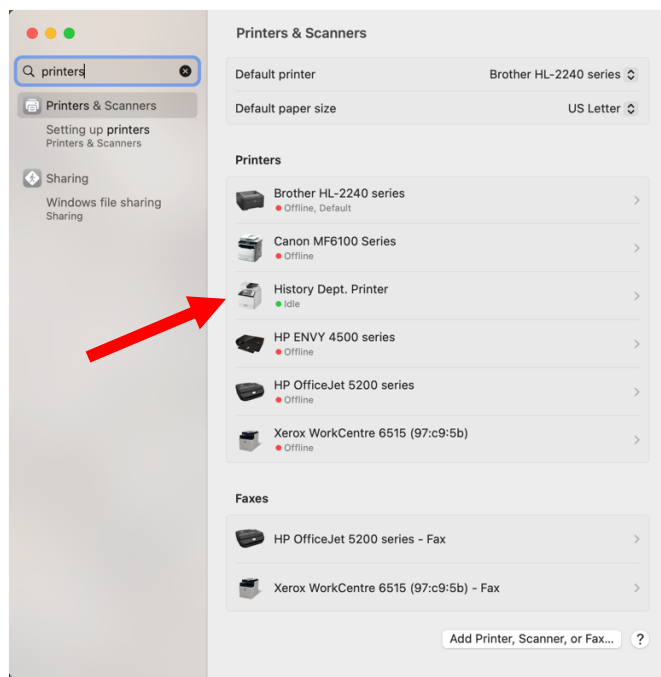
Protocol: **Line Printer Daemon – LPD**

Name: **History Dept. Printer**

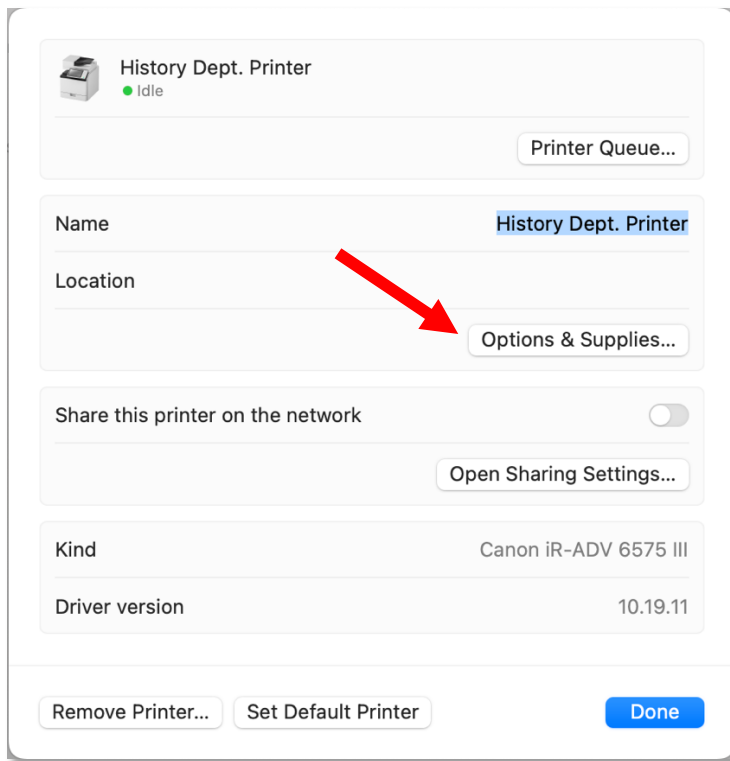
Use: Click the drop-down (blue arrows), chose *Select Software*, another window will pop up
Select the correct copier, **Canon iR-ADV 6575 III**, then the blue OK button



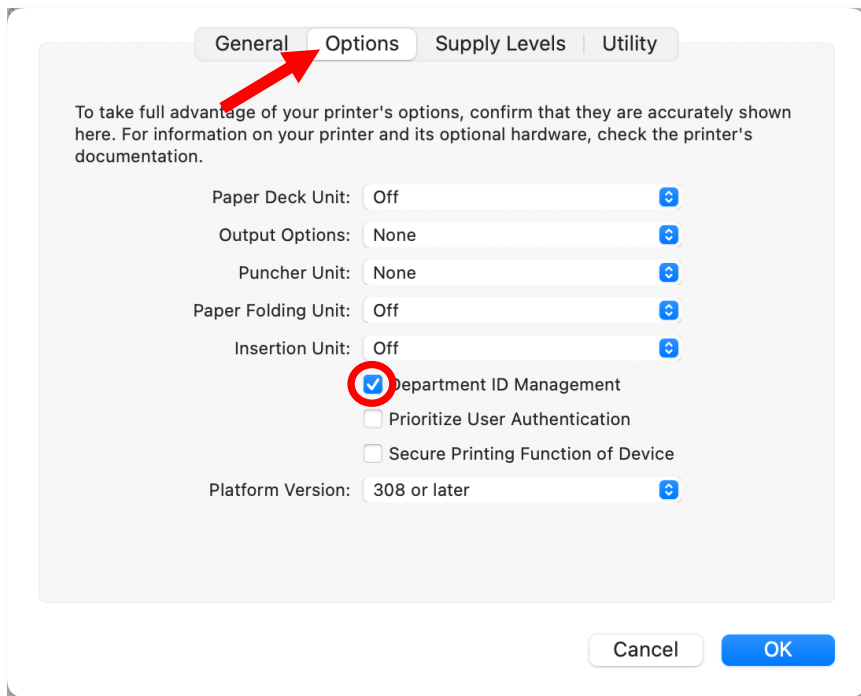
The new printer should now show up in your list of printers, now click on *History Dept. Printer*.



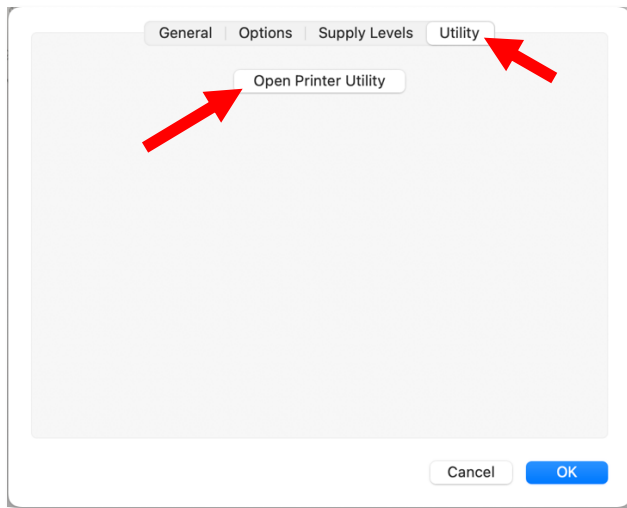
A new window will open, select the “**Options & Supplies...**” button.



Go to the **Options** tab, check the “Department ID Management” box.



Go to the **Utility** tab and select *Open Printer Utility* button.



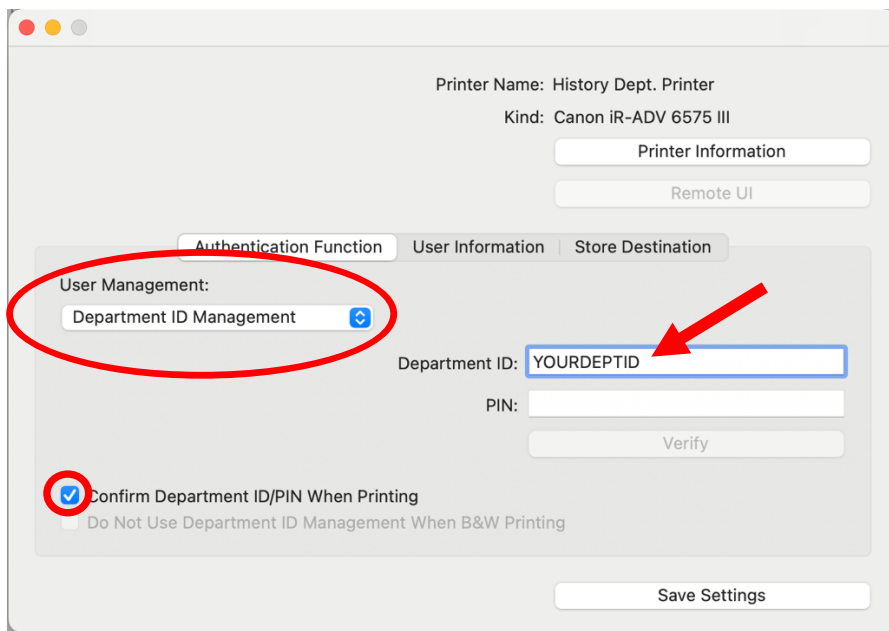
In “Authentication Function”

User Management: switch to **Department ID Management**

Department ID: enter in your print copy code

PIN: leave blank

Enable “Confirm Department ID/PIN When Printing”



Click the *Save Settings* button.

By clicking this button, it will save the settings for the printer but **WILL NOT** close the window. You will have to click the red X in the top left corner

Then click *OK*

Congratulations! Now the printer should be set up.